

Annex 2: Registration form **irregular** attendance (monthly registration) at SEA (2 pages)

Primary (P3 – P5)

***** in school period only*****

To be completed with an employer certificate!

Childs name: _____ class: _____

For the schoolyear 2025/2026 and during the school year, I wish to register my child for the following days and time slots (please tick (x) the boxes of the periods of attendance) for the following month _____ 20__.

Attendance form for the week ___ / ___ / 20__ to ___ / ___ / 20__

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--|--|--|--|--|
| <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 |
| <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 |
| <input type="checkbox"/> 16h00 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 16h00 – 19h00 | <input type="checkbox"/> 16h00 – 19h00 | <input type="checkbox"/> 12h30 – 19h00 |

Attendance form for the week ___ / ___ / 20__ to ___ / ___ / 20__

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--|--|--|--|--|
| <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 |
| <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 |
| <input type="checkbox"/> 16h00 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 16h00 – 19h00 | <input type="checkbox"/> 16h00 – 19h00 | <input type="checkbox"/> 12h30 – 19h00 |

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|--|--|--|--|--|
| <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 |
| <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 |
| <input type="checkbox"/> 16h00 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 16h00 – 19h00 | <input type="checkbox"/> 16h00 – 19h00 | <input type="checkbox"/> 12h30 – 19h00 |

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| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--|--|--|--|--|
| <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 |
| <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 |
| <input type="checkbox"/> 16h00 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 16h00 – 19h00 | <input type="checkbox"/> 16h00 – 19h00 | <input type="checkbox"/> 12h30 – 19h00 |

Attendance form for the week ___ / ___ / 20__ to ___ / ___ / 20__

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|--|--|--|--|--|
| <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 | <input type="checkbox"/> 6h30 – 7h00 |
| <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 | <input type="checkbox"/> 7h00 – 8h15 |
| <input type="checkbox"/> 16h00 – 19h00 | <input type="checkbox"/> 13h15 – 19h00 | <input type="checkbox"/> 16h00 – 19h00 | <input type="checkbox"/> 16h00 – 19h00 | <input type="checkbox"/> 12h30 – 19h00 |

Midday break

Your child is **automatically registered for lunch breaks with meals on Mondays, Wednesdays and Thursdays.**

SEA Timetable P3-P5: Monday, Wednesday and Thursday: 13h15 – 14h30

This form must be filled as soon as possible and at least **1 month** before the start of the first inscription week.

Note : For the irregular attendance, at least one of the parents is requested to submit a **certificate of the employer attesting the irregular work schedule** of his employee as well as **the principle date of submission of the work plan** of the employee concerning the following month. A standard form of the employer's certificate can be provided upon request.

Notes :

Place and date : _____, the ____/____/20__

Name and signature of a person entitled to the right of education :
